

STANDARD BIDDING DOCUMENTS (SBDs)

TENDER REFERENCE # PROC/SMBBIT/(MG-01)/2024-25

"SUPPLY MEDICAL GASES ON RATE CONTRACT BASIS"

SHAHEED MOHTARMA BENAZIR BHUTTO INSTITUTE OF TRAUMA KARACHI.

COST OF TENDER DOCUMENTS

RS. 5,000/- (FIVE THOUSAND RUPEES ONLY (NON-REFUNDABLE) IN SHAPE OF PAY ORDER / DEMAND DRAFT IN FAVOR OF SHAHEED MOHTARMA BENAZIR BHUTTO INSTITUTE OF TRAUMA

NOTE:

- 1. No tender will be accepted after closing of the Tender box, what so ever reason may be.
- 2. All the participants must sign each & every page of bid documents; else the offer will be rejected.

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INSTRUCTIONS TO BIDDERS

- 1. Shaheed Mohtarma Benazir Bhutto Institute of Trauma invites sealed bids on Single Stage- One Envelop Procedure as per clause 46(1) Sindh Public Procurement Rules 2010, Amended till date from registered Pharmacy / Medical Store owners / Manufacturers / Importers / Sole Agents / Contractors for "Supply Medical Gases on Rate Contract Basis". Tender Reference #: PROC/SMBBIT/(MG-01)/2024-25.
- 2. Bidders are required to check that Tender Documents issued to them are complete in all respects as per table of content.
- 3. Bidders should examine carefully the table of content. They should visit and inspect the site at their own expense, responsibility and obtain all necessary information prior to submitting the tender. Any detail/specification missing in the document should be obtained from **Planning & Procurement Department** before bidding. Once the tender is submitted, it will be assumed that no further clarification was required.
- 4. Tender Fee in shape of pay order in favor of **Shaheed Mohtarma Benazir Bhutto Institute of Trauma** must be attached; else the offer will be rejected.
- 5. Bidder will attach **BID SECURITY** (as per amount mentioned under Bidding Data) in shape of pay order issued from any scheduled Bank of Pakistan in favor of **Shaheed Mohtarma Benazir Bhutto Institute of Trauma** in the financial proposal.
- 6. The original bid shall be typed or written in indelible ink by the bidder or person duly authorized. The person or persons signing the bid shall initial all pages of the bid. The name and designation of each person signing must be mentioned below the signature.
- 7. The Bidder shall indicate on the appropriate Price Schedule (in PKR) the units (where applicable) and total bid price of the goods/services it proposes to supply/execute under the contract.
- 8. No bidder shall be allowed to alter or modify his bid after the bids have been opened. However, the Procuring Agency may seek and accept clarification to the bids that do not change substances of the bids.
- 9. The Procuring Agency may reject all or any bid or proposal at any time prior to the acceptance of a bid or proposal. Subject to relevant provision of SPP Rules, 2010 (Amended till Date). The Procuring Agency upon request communicate to bidder who submitted a bid or proposal, the grounds for its rejection of all bids or proposal, but is not required to justify those grounds.
- 10. The quoted rates should include all costs of whatsoever description and expenses necessary for the whole work together with all risks, taxes, liabilities and obligations, specific or implied, in the Tender Documents. Arithmetical errors, if any shall be corrected and Tender price amended accordingly.

- 11. No unauthorized alteration may be made in the Tender documents. If any such alteration is made, tender may be liable for rejection.
- 12. Clarification, revision, addition or deletion, in the tender documents may be made by the authority before the submission and opening of Tender in the form of Addendum/Corrigendum. This will be made only by formal Addendum/ Corrigendum issued by the concerned authority and will become part of the contract documents. Each Addendum shall be signed by the Vendor and returned with other Tender documents.
- 13. The vendor has to quote only one rate for each work as per tender specifications. Hand written tenders or any over writing, cutting, should be signed.
- 14. The entire Tender Documents, listed duly priced, signed & stamped on each page and completed must reach at designated place in due time and dates as defined in the Bidding Data of the Tender.
- 15. Contractor who wins the tender will be required to enter into a Contract Agreement as defined in the Form of Agreement.
- 16. No bidder shall contact the Procuring agency on any matter relating to its bid, from the time of the bid opening to the time the contract is awarded. If the Bidder wishes to bring additional information to the notice of the Procuring agency, it should do so in writing.
- 17. The bid security will be forfeited to the Government, if the bidder withdraws his bid after opening and before the expiry of the bid validity period or fails to sign the contract in stipulated time if the bid is accepted.
- 18. Conditional tender and tender without bid security shall not be considered.
- 19. GST / Income Tax Certificate must be accompanied with tender
- 20. Bids shall remain valid for a period of 90 days after the date of bid opening and same may be extended in terms of Rule 38 (2) (3) (4) of SPPRA Rules.
- 21. Bids submitted late due to any reason what so ever, shall not be considered and returned unopened to the bidder or his authorized representative.
- 22. Bid / offer will be evaluated as per criteria and the bid's terms & conditions.

BIDDING DATA SHEET				
Procuring Agency	SMBB Institute of Trauma, Karachi			
Address	Chand Bibi Road, Karachi			
Bid Validity	90 Days, As per SPPRA Rule 2010 (amended till date)			
Amount of Bid Security	Rs. 1,500,000/-			
Last date of Selling of Bid	As per mentioned in NIT			
Date of Submission of Bid	As per mentioned in NIT			
Place of Submission	As per mentioned in NIT			
Performance Security	Rs. 5,000,000/-			
Language of Bid	English			
Currency of Bid	PKR			
Bidding Procedure	Single Stage One Envelope Procedure 46(1)			
Advance Payment	No Advance Payment will be allowed			
Period of Completion	Financial Year 2024-25			
Liquidity Damages	@0.03 percent of the Contract Price for each day of delay until actual delivery or performance, up to a maximum deduction of 10% of the Contract Price. Once the maximum is reached, the purchaser may consider termination of the contract.			
Inspection Authority	Nominated Inspection Committee of SMBB Institute of Trauma or Centers Inspection committees.			
Place of Delivery	Store Department of SMBB Institute of Trauma, Karachi, and also new satellite trauma centers in different locations of Karachi as per case but quoted rates will prevail.			

TERMS & CONDITIONS OF TENDER

- a) SMBB Institute of Trauma, Karachi invites sealed bids on **Single Stage One Envelope Procedure** as per clause 46(1) of SPP Rules 2010 (Amended till date) from Interested Bidders for "Supply Medical Gases on Rate Contract Basis". Tender Reference #: PROC/SMBBIT/(MG-01)/2024-25".
- b) **PERFORMANCE SECURITY:** The successful bidders will have to deposit the requisite Performance Security Bond in the shape of a Pay Order / Demand as per amount mentioned under Bidding Data in favor of **Shaheed Mohtarma Benazir Bhutto Institute of Trauma**. The same will be released after successful completion of contract period. Moreover, security deposit shall be forfeited by the Procuring Agency if contractor fails to comply with terms and condition of the contract at any stage during contract period.
- c) Bid should be inclusive of all Government taxes (if applicable) and the same will be paid by the Contractor except withholding tax.
- d) Stamp duty should be placed on contract agreement (as per the govt. approved rate) on stamp paper of value (Rs.100).
- e) The firm will be responsible for "Supply Medical Gases On Rate Contract Basis" at consignee address. (SMBB Institute of Trauma). If it fails, the Security Deposit will be forfeited.
- f) Procurement Committee shall disqualify a contractor, whether pre-qualified or not, if it finds at any time, that the information submitted by bidder concerning his qualification and professional, technical, financial, legal, or managerial competence as contractor was false and materially inaccurate or incomplete at any stage.
- g) The Procuring agency reserves the right at the time of contract award to decrease, the items / quantities of goods and services originally specified in the Schedule of Requirements without any change in unit price or other terms and conditions.
- h) Arithmetical errors will be rectified on the following basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected. If the bidder does not accept the correction of the errors, its bid will be rejected, and its bid security may be forfeited.
- 20% of the due Sindh Sales Tax (if applicable) will be deducted from the bill of the Contractors / Suppliers while remaining 80% will be deposited by the Contractors / Suppliers themselves.

- j) Prices quoted shall remain valid up to 30th June 2025.
- k) 20% of the due General Sales Tax / Sindh Sales Tax (if applicable) will be deducted from the bill of the Contractors / Suppliers while remaining 80% will be deposited by the Contractors / Suppliers themselves.
- 1) No tender will be entertained without Bid Security which will be forfeited to Government Treasury, in case of non-submission of Performance security within seven (7) days of receipt of letter of Acceptance.
- m) Quantities of tender items are on estimated basis and could vary according to the amount sanctioned and released and as per discretion of Procurement Committee.
- n) All manufactured and other items should be used in the work in accordance with the instructions, specifications in the Tender Document and also in accordance with generally accepted norms of good workmanship.
- o) The Bidder shall sign and stamp the Integrity Pact provided at Bid in the Bidding Document for all Provincial Government procurement contracts. Failure to sign such Integrity Pact shall make the bidder non-responsive.
- p) If the Supplier fails to deliver any or all of the Goods or to perform the Services within the period(s) specified in the Contract, the Procuring agency shall, without prejudice to its other remedies under the Contract, deduct from the Contract Price, as liquidated damages, a sum equivalent to the percentage specified in Bidding Data of the delivered price of the delayed Goods or unperformed Services for per day or part thereof of delay until actual delivery or performance, up to a maximum deduction of the percentage specified in Bidding Data. Once the maximum is reached, the Procuring agency may consider termination of the Contract.

1 / We agree to above menti	oned terms & conditions:
Name of Contractor	Signature
(CNIC NO	(Copy must be attached else the offer will be rejected).
Full Address	
Rubber Stamp	

MANDATORY CRITERIA FOR EVALUATION OF BID

(Bidders are required to submit following documents in mentioned sequence)

	Technical Evaluation Criteria (Mandatory)	,	
S.#	List of Documents	Yes	No
1.	Compliance of Terms & Conditions / Instructions mentioned in the SBD. 1. Attached authorized person CNIC copy. 2. Signed & stamped each and every page of Terms & Condition & all bidding documents. (If compliance of above points not found offer will be rejected).		
2.	Relevant Experience with documentary proof (Last Three Years) Attach Supply/Purchase Order/Award of Contract/Contract Agreement		
3.	Registration with Income Tax – NTN (Attach Valid Registration Certificate Copy)		
4.	Professional Tax 2023-24 (Attach Certificate Copy)		
5.	Valid Sales Services Tax (SST-SRB) Registration with Active Tax payer status on SRB website (for providing services) and / or Valid General Sales Tax (GST-FBR) Registration with Active Tax Payer Status on FBR website (for supply of goods)		
6.	Recent Bank Certificate / Bank Statement regarding financial soundness of the firm to do business up till PKR 10 Million .		
7.	Submission of undertaking on legal valid and attested stamp paper that the firm is not blacklisted and litigated by any institute of Federal, Provincial Government or any Department / Agency / Organization / Autonomous body or Private Sector Organization anywhere in Pakistan. (Undertaking should be as attached sample as per Table of Content Point # 12 and Page 18).		
8.	Submission of Undertaking on legal valid and attested stamp paper that supply of required gas within Stipulated Time.		
9.	Bidder already providing same services at SMBB-IT should obtain & attach a satisfactory performance certificate from competent authority (for the financial year in which the bidder last provided its services).		
10.	Pay order / Bank Draft of Bid security / Earnest money should be attached along with bidding document.		

NOTE:

- 1. The offer will not be entertained if the required documents are not found attached.
- 2. Financial proposal must be submitted on company letter head duly signed and stamped. Bidder is required to mention grand total amount in figure and as well as in words.
- 3. The technical evaluation carried out by the Procurement Committee, SMBB Institute of Trauma, Karachi will be final, which will be assessed on clinical experience basis of the Consultant(s) in the relevant specialty.
- 4. Specifications approved by the Consultant(s) in the relevant specialty will be considered by the Procurement Committee. (**if applicable**)
- 5. Authorization / Distributors Certificates from Manufacturer. (Where Applicable)

MARKING CRITERIA FOR EVALUATION OF BID

(Bidders are required to submit following documents in mentioned sequence)

S.#	CRITERIA / PARAMETERS / SUB-PARAMETERS	Total Marks
1.	Evidence of Production of medical gas under:	20
1.1	Under British/US Pharmacopoeia.	20
1.2	Others	10
2.	Production must comply with ISO guideline need evidence.	20
2.1	With ISO guidelines.	20
2.2	Others	10
3.	Evidence of record of medical gases.	20
3.1	Record of Periodic quality testing	20
3.2	Others	10
4.	Proof of facility for compressed medical gas cylinder for Hydrostatic pressure test.	15
4.1	If Yes (Provide Documents)	15
4.3	If No	00
5.	Install alarm system from VIE with in Hospital to show VIE & Line pressure.	10
5.1	Previously supplied in any public or private sector organizations	10
5.2	If No	00
6.	Bidder must provide details of previously continuous supplied oxygen gas in at least 3 hospitals in last three years.	15
6.1	300 bedded hospitals at least 3 hospitals.	15
6.2	300 bedded hospitals at least 2 hospitals.	10
6.3	300 bedded hospital at least 1 hospital.	05
	TOTAL MARKS PRODUCT EVALUATION (A)	100

NOTE: QUALIFYING MARKS 75 OUT OF 100.

SCHEDULE OF REQUIREMENT & PRICE FOR "SUPPLY MEDICAL GASES ON RATE CONTRACT BASIS" AT SHAHEED MOHTARMA BENAZIR BHUTTO INSTITUTE OF TRAUMA, KARACHI FOR THE FINANCIAL YEAR 2024-25

S.#	NAME OF ITEMS	Qty. for Rate Running	Unit	Rate Running Contract for Unit Price		
A)	A) Filling of Medical Gases Cylinder					
1.	Compressed Medical Oxygen Capacity of Cylinder	'S				
a)	Pin Index O2	01	Cylinder			
b)	48 CFT	01	Cylinder			
c)	240 CFT	01	Cylinder			
2.	Nitrous Oxide Capacity of Cylinder (240 CFT)	01	Cylinder			
3.	Compressed Helium (42.3 CFT)	01	Cylinder			
4.	Compressed Nitrogen (240 CFT)	01	Cylinder			
5.	CO2 (medical grade) (240 CFT)	01	Cylinder			
B)	Cylinder Maintenance					
1.	Medical Oxygen Cylinder Valve Replacement	01	Unit			
2.	Medical Oxygen Cylinder Spindle Replacement	01	Unit			
3.	Medical Oxygen Cylinder Hydraulic Pressure Testing	01	Unit			
4.	Medical Oxygen Cylinder Painting	01	Unit			
5.	Medical Oxygen Cylinder Ring	01	Unit			
6.	Nitrous Oxide Cylinder Valve Replacement	01	Unit			
7.	Nitrous Oxide Cylinder Spindle Replacement	01	Unit			
8.	Nitrous Oxide Cylinder Hydraulic Pressure Testing	01	Unit			
9.	Nitrous Oxide Cylinder Painting	01	Unit			
10.	Nitrous Oxide Cylinder Ring	01	Unit			
11.	Nitrous Oxide Cylinder Drying Charges	01	Unit			

S. #	NAME OF ITEMS	Qty. for Rate Running	Unit	Rate Running Contract for Unit Price
C)	Liquid Oxygen Gas			
01	Liquid Oxygen Gas	01	Cubic Meter	
02	VIE Tank Rent / Services Charges / VIE tank replacement	01	Month	FOC

Note: Any item which is not included in above mentioned list; will be procured on market competitive rate.

Financial proposal must be submitted on company letter head duly signed and stamped. Bidder is required to mention grand total amount in figure and as well as in words.

Signature of Manufacturers /Importers/Sole Agents/Contractors: -			
Name of Firm: -			
Full Address: -			
Telephone No. Office: -	_ Cell No:		
Email Address (if any)			

BID LETTER FORM

From: (Registered name and address of the bidder) To: Executive Director, SMBB Institute of Trauma, Karachi - 74200 Madam, Having examined the bidding document and amends supply goods/provide services / execute the works including of the bidding document and amendments there on, for the fe	in conformity with the terms and conditions
Tender Title:	
We undertake to provide services/execute the above project the said bidding documents.	
If our bid is accepted, we undertake to;	
 Provide services/execute the work according to the time s Obtain the performance guarantee of bank in accord performance of the contract, and agree to abide by the minutes if any, which remain binding upon us during the accepted any time before the expiration of that period. 	dance with bid requirements for the due e bid conditions, including pre-bid meeting e entire bid validity period and bid may be
We understand that you are not bound to accept the low any reason for the rejection of any bid and that you will bidding.	
Place:	Bidder's signature and seal.
Date:	

CONTRACT AGREEMENT

Tender Title

This Contract Agreement	(hereinafter called the	e Agreement) made on	day of	Year

BETWEEN

M/s.

A Contractor, having its office at **Bidder's address.** (Hereinafter mentioned as Contractor), which expression shall be deemed to mean and include its successors-in-interest and permitted assigns;

AND

SHAHEED MOHTARMA BENAZIR BHUTTO INSTITUTE OF TRAUMA, KARACHI

A department under Government of Sindh, having its office at SMBB Institute of Trauma, Chand Bibi Road, Karachi Sindh, Pakistan hereinafter mentioned as "the Client", which expression shall be deemed to mean and include its successors-in-interest and permitted assigns;

WHEREAS the Contractor has agreed to render certain services i.e. "**Tender Title**" to SMBB Institute of Trauma, Karachi and has necessary know how and staff in the respect.

AND

WHEREAS the Client is desirous o	f availing the services offered by the contractor for "Tender Title" for
its premises at the cost of Rs.	_/- (The contract amount) as per below mentioned BOQ.

Brief particulars of the services which shall be supplied / provided by the Supplier are as under:

Item. #	DESCRIPTION	Unit Quantity	Unit	Quoted Rate

Now this agreement witnesseth as follows:

- 1. In this agreement words and expression shall have the same meanings as are respectively assigned to them in the Terms & Conditions of Tender Enquiry referred to.
- 2. The Following documents after incorporating addenda, if any except these parts relating to Instruction to bidders, shall be deemed to form and be read and constructed as part of this Agreement, viz:
 - a. Purchase order(s)/ Letter of Acceptance where applicable.
 - b. The completed Form of Bid along with Schedules to Bid.
 - c. Condition of Contract & Contract Data
 - d. The priced Scheduled of prices
 - e. The specifications

- 3. In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to execute and complete the Works and remedy defects therein in conformity and in all respects within the provisions of the Contract.
- 4. The Purchaser hereby covenants to pay the Supplier, in consideration of the execution and completion of the Works as per provisions of the Contract, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.
- 5. The Contract Price of tender will be Rs: ____/Year;
- 6. That estimated cost of tender is on approximate basis and may vary in case of forced majeure or as per the demand of situation.

IN WITNESS WHEREOF the parties hereto have caused this Contract Agreement in accordance with their respective hands and seals, the day, month and the year first above written.

This contract will be extendible on the same rates till the allocation of new tender.

Signature of the Supplier	Signature of the Purchaser	
(Seal)	(Seal)	
Signed, Sealed and Delivered in the presence of:		
Witness:	Witness:	
(Name, Title and Address)	(Name, Title and Address)	

FORM OF PERFORMANCE SECURITY (Bank Guarantee)

	Guarantee No.: Executed on: Expiry date:			
[Letter by the Guarantor to the Employer]				
Name of Guarantor (Bank) with complete address (Scheduled Bank in Pakistan): Name of Principal (Contractor, Manufacturer, Supplier or any bidder) with complete address: Penal Sum of Security (express in words and figures):				
				Letter of Acceptance No
and above said Letter of Acceptance (hereinafter of Principal we, the Guarantor above named, are he	1 2			
	SUCH that whereas the Principal has accepted the (Name of Contract) for			
undertakings, covenants, terms and conditions of the said Documents and any extensions thereof that may to the Guarantor, which notice is, hereby, waived ar undertakings, covenants terms and conditions of the Documents that may hereafter be made, notice of	r) shall well and truly perform and fulfill all the ne said Documents—during the original terms of the y be granted by the Employer, with or without notice nd shall also well and truly perform and fulfill all the e Contract and of any and all modifications of said which modifications to the Guarantor being hereby remain in full force and virtue till all requirements of			
liability attaching to us under this Guarantee that the	o the sum stated above and it is a condition of any claim for payment in writing shall be received by us which we shall be discharged of our liability, if any,			
irrevocably and independently guarantee to pay to the written demand without cavil or arguments and we grounds or reasons for such demand any sum or Employer's writeria.	ions and defences under the Contract, do hereby the Employer without delay upon the Employer's first ithout requiring the Employer to prove or to show sums up to the amount stated above, against the ten declaration the contract which payment will the Bank & Account Number.			

PROVIDED ALSO THAT the Employer shall be the sole and final judge for deciding whether the Principal (Contractor) has duly performed his obligations under the Contractor has defaulted in fulfilling said obligations and the Guarantor shall pay without objection any sum or sums up to the amount stated above upon first written demand from the Employer forthwith and without any reference to the Principal or any other person.

IN WITNESS WHEREOF, the above-bounden Guarantor has executed this Instrument under its seal on the date indicated above, the name and corporate seal of the Guarantor being hereto affixed and these presents duly signed by its undersigned representative, pursuant to authority of its governing body.

Witness:		
1		Guarantor (Bank)
1	(Name, Title, Signature & Seal)	
		Signature:
2		 Name:
	(Name, Title, Signature & Seal)	Title:

AFFIDAVIT (on Judicial Stamp Paper)

I/We, the undersigned [Name of the Supplier] hereby solemnly declare and undertake that:

- 1. I/We have read the contents of the Bidding Document and have fully understood it.
- 2. The Bid being submitted by the undersigned complies with the requirements enunciated in the bidding documents.
- 3. The Goods that we propose to supply under this contract are eligible goods within the meaning of this SBD.
- 4. The undersigned are also eligible Bidders within the meaning of the Standard Bidding Documents.
- 5. The undersigned are solvent and competent to undertake the subject contract under the Laws of Pakistan.
- 6. I/We have not paid nor have agreed to pay, any Commissions or Gratuities to any official or agent for SMBB Institute of Trauma related to this Bid or Award or Contract.
- 7. I/We are not blacklisted or facing debarment from any institute of Federal, Provincial Government or any Department /Agency/Organization/Autonomous body or Private Sector organization anywhere in Pakistan.
- 8. That undersigned has not employed any child labor in the organization/unit.
- 9. I/We understand that the Selection and Rate Contracting Committee of the Procuring Agency is not bound to accept the lowest or any other bid they may receive.

I/We affirm that the contents of this affidavit are correct to the best of our knowledge and belief.

Signatures with stamp	
Name:	<u> </u>
Designation:	_
CNIC No	(Copy must be attached)
For Messrs. [Name of St	upplier]

INTEGRITY PACT

DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC PAYABLE BY THE SUPPLIERS/CONTRACTORS/CONSULTANTS

Contract Number:	NO.	Dated:
Contract Value:	Rs.	
Contract Title:	Tender Title	e
contract, right, interest administrative subdivious any corrupt business provided without limiting the good that followed the following the give and should be give and consultant, director, provided for inducing the process whatsoever form, SB pursuant hereto. M/s. and arrangements with action or will not take M/s. declaration, not making purpose of this declar privilege or other oblitoother right and remed option of PA. Notwithstanding an corrupt business practisum of any committee.	t, privilege or o sion or agency practice. generality of the the brokerage, call not give or any natural or juromoter, sharehock, whether descurement of a compact of the call persons in ranguaction to cingular accepting full disclosuration, represent gation or beneficies available to the call persons in ranguaction or beneficies available to the call persons in ranguaction or beneficies available to the call persons in ranguaction or beneficies available to the call persons in ranguage and further mission, gratif	declares that it has not obtained or induced the procurement of any ther obligation or benefit from Government of Sindh (GoS) or any thereof or any other entity owned or controlled by it (GoS) through foregoing, M/s
		id for the purpose of obtaining or inducing the procurement of any her obligation or benefit, in whatsoever form, from PA.
contract, right, interes	t, privilege or ot	ner obligation or benefit, in whatsoever form, from PA.
M/s.		Executive Director